

Government of the People's Republic of Bangladesh  
Ministry of Labour and Employment  
Admin Section  
([www.mole.gov.bd](http://www.mole.gov.bd))

No:40.00.0000.011.25.017.17(Part-1)-817

Date: 25/12/1424  
08/04/2018

To : Chief Accounts Officer  
Ministry of Labour & Employment  
CGA Office Bhaban  
Segunbagicha, Dhaka.


Subject: Participation in "Specialists Programme-3" held in Singapore from 08-04-2018 to 28-04-2018.

The undersigned is directed to convey that the "Specialists Programme-3" held in Singapore from 08-04-2018 to 28-04-2018. In this programme Mr. Md. Shafiqul Islam, Deputy Director, Divisional Labour Office, Dhaka instead of Dr. Rajib Kumar Chowdhury, Senior Medical Officer, Labour Welfare Centre, Chittagong will participate.

2. The terms and conditions of this sanction are mentioned below :

- i) The visit will commence on 09 April 2018 or from the date of departure;
- ii) The period including transit will be treated as on duty;
- iii) He will draw his usual pay and allowances from Bangladesh in local currency;
- iv) He will leave Singapore for Dhaka on 28 April 2018 or on any date nearby;
- v) Accomodation and training related cost of the participant will be borne by Tomaesk Foundation International in Singapore. Round air-ticket and daily allowances will be borne by his respective organizations.
- vi) He will get daily allowance of \$60 dollars and round air ticket fare (economy class) from the regular budget of 2017-2018 financial year of his respective organization.

3. This order is issued with the approval of the competent authority.

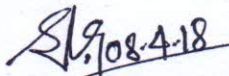
  
(Shaheen Akhter)  
Deputy Secretary (Admin.)  
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Copy for kind information and necessary action to (Not according to seniority):

1. Director General (Consular & Welfare), Ministry of Foreign Affairs, Dhaka (**Requested to kindly issue a note verbal in this purpose**).
2. Director General, Department of Immigration and Passport, Agargaon, Dhaka.
3. PS to Hon'ble State Minister (Deputy Secretary), Ministry of Labour and Employment.
4. PS to Secretary (Deputy Secretary), Ministry of Labour and Employment, Dhaka.
5. Director, Hazrat Shahjalal International Airport, Dhaka
6. Mr. Anthony Woon, Director, Programmes & Services Group, Nanyang Polytechnic International, Singapore.
7. Mr. Md. Shafiqul Islam, Deputy Director, Divisional Labour Office, Dhaka
8. ✓ Programmer please upload [www.mole.gov.bd](http://www.mole.gov.bd)
9. Accounts Officer, Ministry of Labour and Employment, Dhaka.
10. P.O to Additional Secretary, Ministry of Labour & Employment, Dhaka.
11. P.O to Joint Secretary (Admin), Ministry of Labour & Employment, Dhaka.
12. Mr. Md. Hannan Sarder, Protocol Officer, Ministry of Labour & Employment, Dhaka.
13. PA to Director General, Department of Labour, Dhaka.

  
(Shaheen Akhter)  
Deputy Secretary (Admin.)