

GOVERNMENT OF THE PEOPLE REPUBLIC OF BANGLADESH

Ministry of Labour and Employment

Bangladesh Secretariat, Dhaka-1000

No-40.00.0000.011.099.02.17-141

Date: 13-03-2018

**Request for Expressions of Interest (EOI)
for
Selection of consultant to conduct 'Baseline Survey on Factory/Industry (having 5 or more than 5 Workers)' involves in Production**

1. Ministry/Division/Agency:	Ministry of Labour and Employment
Procuring Entity Name:	Additional Secretary, Ministry of Labour and Employment
Procuring Entity District/Division:	Dhaka South City Corporation
Expressions of Interest for selection of:	Consulting Firm (Lump Sum)
Title of Service:	'Baseline Survey on Factory/Industry (having 5 or more than 5 Workers)' involves in Production
2. KEY INFORMATION	
Procurement Sub-Method:	Fixed Budget Selection (FBS)/50 Lac (including vat and tax) allocated under revenue budget
3. FUNDING INFORMATION	
Budget and Source of Funds:	Revenue Budget of GOB
Development Partners:	N/A
EOI Submission Date and Time:	Expressions of Interest must be delivered to the address in sealed envelope on or before 25.03.2018 during office hours
Selection of the firms	A short list of firms will be prepared from the expressions of interest, for requesting proposals for this assignment
4. Background of the Consultancy: Development of database for Factory/Industry (having 5 or more than 5 Workers) involves in Production through survey is the complete enumeration of the full set of business/economic activities units belonging to a given population or universe at a particular time with respect to well defined characteristics. Literally, it is the whole process of collecting, compiling, processing, analyzing and publishing database of the industry related to different types of business industry/economic units of Dhaka South City Corporation (DSCC) area. Government's persistent pro-people and business-friendly policies for economic development of the country have resulted in rapid economic growth in Bangladesh over the last two decades in light with the Bangladesh Labour Law, 2006 and Bangladesh Industrial Policy of 2016. By this time, Bangladesh has made tremendous development in science & technology as well as business & industry. The purpose of this consultancy is to conduct a baseline survey to collect accurate and reliable information about different types of business/economic activities (industry) in DSCC selected zones/wards to provide comprehensive statistical information or database of enterprises for policy makers, planners, researchers, business communities and others for policy making, economic, social and business planning, and for other uses such as government revenue collection and social safety and security of the business people/workers etc.	
5. Duration	45 days from the date of contract agreement between client and firm
6. Invitation: The Ministry of Labour and Employment in now invites eligible consultants to indicate their interest in 'Baseline Survey on Factory/Industry (having 5 or more than 5 Workers) involves in Production'. Interested firms should provide information showing that they are qualified to perform the services (Brochures, Description of similar assignment, experience in assignments indicating availability of skills among staff etc).	

7. The EOIs would be reviewed on the basis of the following :

- a) Registration of the firm.
- b) Age of firm (years in relevant business).
- c) Availability of key professionals.
- d) Financial resources of the consultant (turnover of last five years)
- e) Experience of the firm in similar tasks /assignments (examples of past experience similar nature and /or complexity including cost and duration of the assignment).
- f) Experience of the firm in other works (examples of other experience including cost and duration of the assignment).
- g) Support services of the firm (office space, support staff, equipment).
- h) CMMI (Capacity Maturity Model integration) level.

8. Name of official Inviting EOI

Name & address of Official Inviting EOI:

Md. Shahjahan Miah
Joint Secretary
Ministry of Labour and Employment
Bangladesh Secretariat, Dhaka-1000

The Procuring entity reserves the right to accept or reject all EOI's

Md. Shahjahan Miah
13-3-2018

Md. Shahjahan Miah
Joint Secretary
Ministry of Labour and Employment
Bangladesh Secretariat, Dhaka-1000